

## Financial report on budget analysis for the period from [start date to end date]

Employee Name:

Job Title:

Timeline:

Attention: .....(Reporting Authority)

<b>Objective</b>	The report aims to analyze the company's financial performance by reviewing the budget, revenues, expenses, and profits, while providing recommendations to enhance financial efficiency and achieve sustainable growth.
<b>Summary of financial performance</b>	<b>Total revenues: X, XXX, XXX Saudi riyals</b> <b>Total expenses: X, XXX, XXX Saudi riyals</b> <b>Net profit/loss: X, XXX, XXX Saudi riyals</b> <b>Profitability ratio: XX% compared to the previous period</b> <b>Change in cash flows: XX% increase/decrease compared to the previous month</b>
<b>Analysis &amp; Recommendations</b>	<b>Revenues: Sales revenues amounted to X,XXX,XXX Saudi Riyals, achieving an increase/decrease of XX% compared to the previous period. The highest revenue was achieved from [Product/Service] amounting to SAR X,XXX,XXX.</b> <b>Expenses:</b> <b>Operating costs: X,XXX,XXX Saudi riyals</b> <b>Marketing expenses: X, XXX, XXX Saudi riyals</b> <b>Administrative expenses: X, XXX, XXX Saudi riyals</b> <b>An increase/decrease in expenses of XX% compared to the previous period was recorded due to [state reason].</b>

### Important Notes:

Based on the financial analysis, it is clear that the company is on a positive path/faces some challenges that need to be addressed. The recommendations will be implemented to ensure the sustainability of financial growth and achieve the company's strategic objectives.

signature

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